

NZAOT Annual Report

April 2004- March 05

**Jane Wilson
President**



It is with pride I report on the achievements and successes of the Association this year.

One of the highlights for me in the last year has been the awarding of the Frances Rutherford Lecture Award to Dr Clare Hocking, and the MSI /NZAOT achievement award to Lynette Eaton. Celebration of our achievers gives us an opportunity to reflect on our own commitment, loyalty and responsibility to our profession. Clare and Lynette are role models for present and future therapists.

The performance of NZAOT is outlined in the report attached, of particular note is the record membership figures achieved this year, allowing the Association to achieve financial security.

Thank you for showing your allegiance to the association.

This year's annual report will directly report to the Association's strategic goals.

Strategic Goal 1: Effective strategic communication with members to bring about the picture of success

The OT Insight magazine continues to be the focus of communication with members. In the last year the OT Insight has had a mixture of Association and sector news, professional development and clinical articles.

Outcomes from Council meetings are summarised for members' information. Positive feedback has been given from members regarding the content. Your support in the way of clinical articles, letters to the editor, and other contributions are always welcome. Congratulations to the editor for an interesting read each month.

Group email has been used as a way to reach members and keep them informed of issues relevant to the profession. We used a web-based survey for member feedback on the strategic direction for the Association, and although the number of responses was disappointing, the response rate was consistent with previous years.

The NZAOT website has a planned development phased over 3 years. Over the last year job vacancy and business advertising has been added to the basic pages. A Member only section is planned in phase 2, with a consumer section being planned for phase 3.

Strategic Goal 2: Members interests and views are represented to key stakeholders.

Relationship development with key stakeholders was a focus for this year. Meetings were held with Ministry of Health, Ministry of Social Development, Ministry of Education, Public Service Association, and the Accident Compensation Corporation.

Issues of discussion covered a number of member raised concerns, including inequities in funding streams, referrer criteria for driving assessment, and therapist safety in the community.

The Allied Health Professional Associations' Forum (AHPAF) has signed a Memorandum of Understanding with the Ministry of Health. NZAOT is an active member of AHPAF and contributed to submissions on New Professions under the HPCA Act and Ageing New Zealand and Health and Disability Services: Demand Projections and Workforce Projections 2001-2021.

Biannual meetings are held with stakeholder groups, namely the Occupational Therapy Board, and the two occupational therapy schools.

NZAOT has had representation on a number of groups

- Traumatic Brain Injury Guidelines Group
- Allied Health Sector Standards
- Dementia Audit Workbook
- Diversional Therapists and Support of Older Persons Standards
- Review of the Older Driver Licensing Policy
- Health and Disability Safer Industry Forum
- Magnet NZ
- ESS review
- AUT School of Occupational Therapy Advisory committee
- Otago School of Occupational Therapy PEAC

Strategic Goal 3: Members have the appropriate tools/systems to promote and develop competency in practise.

Conference 2004 and the associated 3 pre-conference workshops were very successful, positive feedback from members was celebrated in the OT Insight. Thank you to the Christchurch conference committee for their contribution to our professional development. We have signed a five-year contract with e.events, the Conference Management Company involved with the Christchurch conference, and look forward to adding to the successes achieved in Christchurch with the coming workshops in Hawkes Bay 2005, and the 2006 conference in Wellington.

NZJOT is produced biannually, and is now an internationally recognised publication cited on EBP databases. Thanks must go to Samson Tse, for his capable and dedicated Editorship, and it is with sadness we received his resignation from this position. He has handed over the reigns to Grace O'Sullivan.

Strategic Goal 4: NZAOT has clear operational and governance policies.

An 'Orientation to Council' workshop was completed in November 2004 for all Council members, and a code of conduct for Council ratified.

Review of council role descriptions is an ongoing activity, with Professional Representation, and Research and Development roles having been reviewed this year.

All staff and contractors have current job descriptions.

Strategic Goal 5: NZAOT has active membership involvement in local and national initiatives.

Providing members the opportunity to comment has remained the focus for consultation activity, although tight timeframes often prevent members from responding to requests for comment to submissions.

Submissions have been submitted on:

- CCDHB Integrated Community Services
- New Professions under HPCA Act
- Department of Labour Occupational Therapy Workforce
- Aging NZ and Health and Disability Services
- Allied Health Sector Standards

Special Interest Groups continue to be active, and members are communicating via LISTservs. A new special interest group; 'Adults with Intellectual Disabilities' was set up. The convenor role descriptions and terms of reference documents were reviewed.

There has been an establishment of an additional Local Area Network group; BOP/Lakes group is now meeting on a regular basis.

Strategic Goal 6: Financial Resources are managed effectively.

The goal of consolidating resources and retaining 5% of subscription earnings for reserves was substantially exceeded with an increase in membership as the major contributor to the growth in financial resources. Membership numbers reached a record 1018, - a growth of 10.3%.

The development of the web site has increased revenue earned through advertising vacancies and less substantially with advertising occupational therapist providers.

Recruitment and retention process are in place and include the tiered notification reminders to members; letters with membership forms to all new graduates and a complimentary February OT Insight and membership form to all registered occupational therapists with current APC.

Expenditure continued to be managed with cost savings on early bird airfares for Council/national office travel; use of a free conferencing website and timely payment

of bills. Web site development costs were contained. The advantages of the choice for web site management continues to be the ability for web page updates to be 'largely' managed from national office and thus ongoing costs are reduced.

(See also Executive Director Report and Annual Financial Statements)

Strategic Goal 7: Members and staff are satisfied with benefits/services and conditions.

We have received many positive comments from members over the last year. Feedback is frequently unsolicited. Constructive feedback and ideas from members are always welcomed.

In an effort to affirm NZAOTs' strategic direction formal feedback was sought via an on line survey. Although fewer than 5% of members contributed; enabling valuable member insights into what NZAOT does well; where it might seek to improve; what the main issues for the Association should be; what the key benefits of belonging are and where NZAOT ought to head in the next five years. We will review both time frames and survey methods in future years.

Formal performance appraisal of staff was completed.

Strategic Goal 8: Awareness of the role of an occupational therapist is increased among consumers, health professionals, funders and providers.

This was an ambitious goal.

Pay scales for Occupational Therapists media release was timed with the announcement of Nurses pay increases in December, and the Environmental Support Services budget constraints provided the opportunity for interviews in a variety of media.

A new pamphlet "So your doctor referred you for a Medical fitness to drive assessment" was developed in conjunction with Land Transport Safety Authority and distributed to key advocacy agencies and GP surgeries.

The national office fields calls from members of the public searching for providers of occupational therapy services; and occasionally assists in clarifying clinical queries.

Strategic Goal 9: NZAOT operates in a manner consistent with the Treaty of Waitangi.

He Roopu Whakapiri convenor Karen Below resigned from her position due to there being no active members of the group.

Liaison has occurred with members who identify as Maori during the year, but there has been little progress on reforming He Roopu.

The NZAOT Kaumatua, Mr Katene, was accessed for advice on 3 occasions during the year. It is with sadness we advise the membership of Mr Katene's passing. We remember with warmth and respect his contribution and advice.

A motion to the 2004 AGM resolved to increase the membership of Council to five, in order to establish a Maori specific member on council.



Jane Wilson
President NZAOT
On behalf of NZAOT Council

Executive Director's Report April 2004- March 05

Siobhan Molloy
Executive Director



The past financial year resonates with a positiveness and growth year for the Association which reflects on the dedication of members who contribute to the ongoing maintenance and development of this organization.

The NZAOT national office activities to the year ending 31st March 2005 have included:

Changes to staffing:

- Tania O'Donnell, accounts clerk resigned after 9 months with NZAOT, and her position has been taken up by Nadine Hardgrave since September 2004. Tania's resignation was a result of her 'loving the job so much' but we were unable to extend the hours to what she needed.
- New journal editor appointed – Grace O'Sullivan from April 1 2005

New initiatives in 2004/-05

- New special interest group set up – 'Adults with Intellectual Disabilities' (more recently Neurology and Rheumatology SIGs also set up)
- The 'Elderly in Private Care' special interest group relaunched itself nationally as 'Occupational Therapists Working with Older People' with two local face to face groups continuing to meet (Auckland and Hamilton).
- The Children and Young Persons Mental Health special interest group amalgamated with the pre-existing Children and Young persons special interest group

- Four new LISTservs set up: 'Adults with Intellectual Disabilities'; 'Managers'; 'Occupational Therapists Working with Older People' and 'NZAOT Council'.
- Increased regular contact between Executive Director and Council portfolio holders
- Public Liability and Association Liability Insurance (covers: Professional indemnity (actions brought against Council/staff); Fidelity (theft); Employment practices (actions brought against NZAOT by employees) added to Business (Contents) Insurance for national office/Council
- 5 year Contract entered into with e.events for provision of conference/clinical workshop management
- NZAOT customized Diary provided for each member

Major outcomes include:

- NZAOTs finances have seen a significant improvement with increased revenue and membership numbers contributing to a healthy year end surplus
- 11 OT Insights published – positive feedback from membership
- 2 New Zealand Journals of Occupational Therapy (Vol 51 and 52) published
- A highly successful NZAOT Conference 2004 delivered in Christchurch
- Organizing committee working towards delivering the 2005 Clinical Workshops "Tools of the Trade" in Hawkes Bay
- Organizing committee working towards delivering the 2006 Conference in Wellington
- National office positively responded to numerous queries from NZAOT members and others with an interest in the occupational therapy profession and the sectors occupational therapists work in.
- NZAOT Council; its executive and portfolio holders and sub-committees supported

I would like to thank the national office staff, Shirlee Cantwell Administration Officer and Nadine Hardgrave, Accounts Officer for their very important contribution to ensure the national office runs smoothly and members are supported. In addition I would like to acknowledge Samson Tse on the superb work he has done to maintain the journal to its international world standing it currently enjoys. Thanks also go to all the member volunteers to contribute to their professional association in a myriad of ways from working parties for specific projects like conferences; convening SIGs; journal and magazine contributions as well as sharing your expertise with representation issues.



Siobhan Molloy
Executive Director NZAOT

Office Holders 2004-05

Council (from AGM 2004)

President	Jane Wilson
President Elect	Nancy Wright
Secretary	Robert Bull
Treasurer	Sally Ray (Karen Scott till 2004 AGM)
Marketing and PR	Karen Scott (Helen Murphy till 2004 AGM)
Professional Representation 2004 AGM)	Denise Douglas (Kate Marshall till 2004 AGM)
Professional Standards	Helen Jeffery & Robyn Mclachlan
Research and Development AGM)	Glenda Schnell (Tim Dunn till 2004 AGM)

Working Parties and Standing Committees

There were no working parties or standing committees in this financial year. Karen Below resigned as convenor of the Bi-cultural Standing committee and there were no current members.

Special Interest Group Conveners

Adults with Intellectual Disability	Cate Shields
Children and Young People's OT	Ellen Nicholson
Driving	Barbara Steptoe
Occupational Therapists working with Older People	Kate Weidenbohm
Independent Practitioners	Lorraine Grundy
Managers	Mary Bird
Mental Health	Dale Rook

World Federation of Occupational Therapists

NZAOT Delegate to WFOT	Clare Hocking
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National Office Staff

Executive Director	Siobhan Molloy
Administration Officer	Shirlee Cantwell
Accounts Officer	Nadine Hardgrave
NZJOT Editor	Samson Tse (resigned end March)

NZAOT Financial Summary

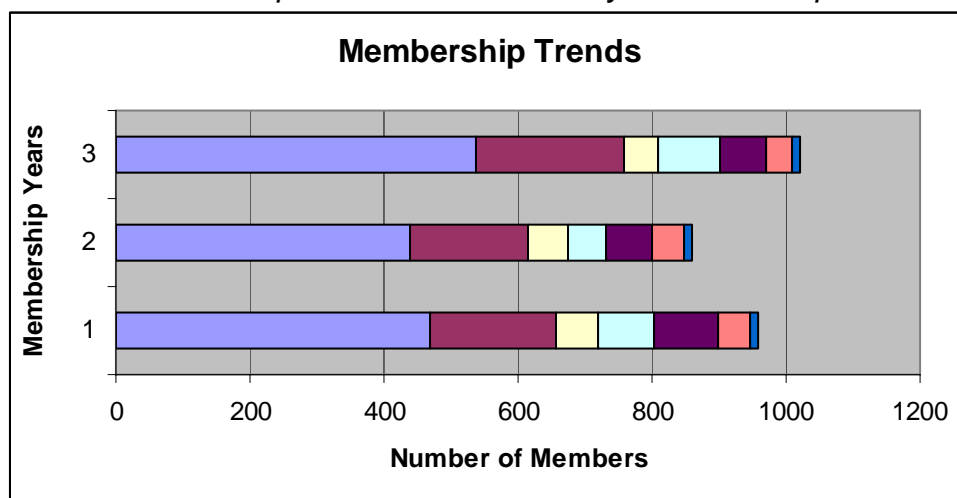
	2002- 03	2003-04	2004- 05
Membership Total at year end	957	911	1020
Rate of Membership Growth	-1%	-5%	12%
Rate of Membership Retention		82%	90%
Market Penetration: Membership as % of APC holders	57%	51%	65%
Total Membership Income	119,642	124,720	149,803
Total Assets	108,805	96,388	176,747

Total Equity	39,766	32,249	102,431
Net surplus (deficit)	(-19,315)	(-7,517)	70,182
Net surplus (deficit) as a % Total membership Income	(-16%)	(-6%)	47%

Membership Trends

	March 31 2003 (Year 1)	March 31 2004 (Year 2)	March 31 2005 (Year 3)
Full member	470	439	536
Full Proportional	188	175	221
Full 1 st professional year	61	61	53
Minor Proportional	83	56	92
Student	97	70	68
Associate	46	47	38
Life/Hon Life	<u>12</u>	<u>12</u>	<u>12</u>
Total	957	913	1020

Note: Membership statistics and the annual report reflect the operational activities and statistics relevant to the financial year for year ending March 31st 2005. . Initiatives up to AGM in 2005/0-06 year are not reported.



Special Interest Groups

CHILDREN AND YOUNG PERSONS SPECIAL INTEREST GROUP

Number of Members: 77

Background of Members: Students, educators, therapists in private practice, therapists employed by NGO/Private providers, education based therapists, therapists employed primarily by a DHB.

This Special Interest Group rocks! We have been so busy this year with our most exciting development, which has been the launch of our very own LISTserv email forum. The forum was set up to provide a network throughout New Zealand of occupational therapists with a special interest in clinical work with children, young people and their families, facilitate the sharing and distribution of ideas and resources within the group, be an identifiable resource for NZAOT Council and Executive Director, and to provide a venue to openly discuss occupational therapy issues in paediatrics. We can unashamedly agree as a group that we have well and truly met the agenda with the forum providing some really interesting discussion and debate around such hot topics as issues in assessment and intervention with children and young people, the HPCA (you may have seen this discussion featured on the cover of Insight), evidence based practice, competency, and supervision. The forum has also provided an opportunity for therapists to share professional development opportunities –and while there are a handful of regular contributors, I am assured that there are many watchers and listeners out there in cyberspace who have been intrigued and inspired by the discussions. Diane Strugnell and I are currently looking at creative ways to store threads of discussions, with an idea being developed around the creation of “Practice Insights”, collections of discussions which will potentially be stored as PDF documents and made available to CHYPOT members in the “Members Only” section of the NZAOT website – a first draft of a practice insight around strategies for managing noisy children will be available to Listserv members for comment very soon.

Ellen Nicholson
Convenor Children and Young persons SIG

INDEPENDENT PRACTITIONERS

Number of Members: 72

The Independent Practitioners Special Interest Group is for occupational therapists in private practice and provides a forum to discuss issues that are specific to operating in a commercial sense, including topics such as contract negotiation, employing staff and insurance.

The LISTserv is the main method of communication to members from NZAOT and the group convenor and between members. Recent discussions have been on:

- ACC contracting issues
- Indemnity and Income Protection Insurance
- Government and ACC policies

Lorraine Grundy
Convenor Independent Practitioners SIG

MANAGEMENT

Number of Members: 39

Following the NZAOT conference in September 2004 seventeen members met on 5/6 September in Christchurch for a successful two day meeting. The face-to-face meeting time was extended from one to two days allow for more discussion and more comprehensive coverage of agenda items. This meeting is a valuable opportunity for members to share in depth information and resources and to get to know others in similar roles around the country. Members also appreciate the networking and support they receive from the group, which was strengthened over dinner at the stunning Art Gallery restaurant.

Topics discussed at this meeting were:

- MECA developments. Guest speaker Glenn Barclay, PSA Policy Advisor.
- Resignation of convenor, Irene Cate. I wish to thank Irene for leading the group for several years.
- Election of new convenor, Mary Bird.
- HPCA implementation
- Scope of Practice/roles-Professional Advisor
- Scope of Practice/roles-Occupational Therapy Assistant
- Enable/Accessable issues
- PHO development-implications for occupational therapy

Many members have utilised the Topica LISTserv which enables immediate answers to requests and generates excellent dialogue from participants. There have been some teething problems as members learn to operate the system. Thank you to Siobhan for setting this up and supporting us in our learning.

Telephone conferences have continued at 6 weekly interviews alternating between Wednesdays at 11am and Mondays at 3pm. Issues which have been discussed include:

- HPCA implementation-ongoing.
- ESS review
- Utilisation of the new listserv for the group
- Wheelchair services
- Benchmarking/workloads
- Discharge planning
- Clinical workshops
- Supervision
- Occupational therapy process standards
- Bariatric equipment-who pays?

I wish to thank members for their participation, support and friendship.

Mary Bird
Convenor Management SIG

Mental Health

Number of Members: 56

The membership of this group from around the country has increased by 31 members in this financial year. An increase in membership offers evidence that SIGs are needed and perhaps people finding these networks helpful and supportive.

The MHSIG met last September at the 2004 Occupational Therapy Conference in Christchurch and used the time to put some faces to the names that had until then mostly been an email relationship via the LISTserv. The focus of our meeting was to review the NZAOT Position Statement "The Role of Occupational Therapists Working in Mental Health" and to develop a position statement on "Occupational Therapists as Case Managers in Mental Health". Both these position statements have been completed and have been ratified by NZAOT and are due to be released very soon.

Issues that have been active in the MHSIG are

- Feedback to Victoria University on the Post Graduate Certificate in Health (Allied Health Mental Health) has resulted in the entry criteria changing to capture more beginning practitioners. To include less than 2 years MH work experience as opposed to less than 6 months.
- Finalising the Position Statements via email conversations and consultation.
- Contribution to the Ministry of Health Mental Health Workforce Development Programme : Improving Recruitment

Issues in focus:

- Establishing a MHSIG website
- Investigate possibility of an annual meeting/training opportunity
- Establishing a roster to ensure regular Insight contributions
- Keeping a watchful eye on the PG Certificate in Health

The LISTserv has been quiet over the past few months and not sure why that is. Maybe people are busy with the demands of day to day work, focussing on meeting OT Board requirements and integrating these into employer requirements. It appears that the LISTserv has established itself and people now secure in knowing its there and can access as necessary – which they do to seek ideas on clinical practice and service development, collegial support and the promotion of training opportunities of interest to occupational therapists working in mental health.

Dale Rook
Convenor Mental Health SIG

Occupational Therapist Working With Older People

Number of Members: 40

The 'Occupational Therapists Working with Older People' (OTWWOP) Special Interest Group was established in this past year following a successful meeting in August 2004 between the existing Special Interest Group based from Auckland, Hamilton members, and other interested parties. This meeting initiated the establishment of the new OTWWOP SIG which was soon later ratified by the NZAOT Council. The SIG operates through the LISTserv and regular member meetings in Auckland and Hamilton (meeting minutes are provided on the LISTserv for members unable to attend these and all members are encouraged to contribute to these meetings). The Auckland and Hamilton member groups have had facilitators, Fiona Mann, Rose Shackleton and Beverly Wade respectively, working collaboratively with the national convenor.

The SIG has been involved in a number of activities. The LISTserv has provided a forum for members to provide professional support and input to one another. The discussions have included: provision of information, ideas for approaching ethical dilemmas, discussion of practice standards as well as other issues pertaining to this area of speciality. In the most part, since the SIG's development, members have been gaining an understanding of one another's issues and employment contexts as we have members who are employed over the sector of aged care services. Members have contributed to the AHPAF Submission. There are also a number of SIG members who are apart of additional groups, some serving on committee's within their local areas concerned with issues associated with the health and disability services for older people, e.g. NZ Gerontology Association, Alzheimer's Waikato, Local DHB strategy parties etc. Finally, the Auckland members of the SIG began work on drafting a Position Statement for Occupational Therapist Working in Residential Facilities with the view of gaining further consultation for appropriate parties.

As the convenor of this SIG the following issues for this SIG have stood out to me from discussions and meeting minutes since our establishment.

- Equipment and related funding issues for therapists working in residential care facilities. Also an issue for DHB based therapists in a different context.
- Seemingly lack of specific non tertiary based educational courses for therapists working with older people.
- An apparent decrease, in some areas, of hours of therapy time provided for facilities due to changes in 'what they contract in', e.g. contracting less hours of occupational therapy time.
- Diversity of occupational therapy provided across the sector of services for older people. While I believe this is not an 'issue' in itself, it does highlight potential factors to consider when addressing educational needs, supervision and support needs, scope of practice etc for therapists working in the gerontology field.

As a SIG we are continuing to develop due to our fairly new establishment, therefore I believe that we need to continue to develop networks and an understanding of our membership over this coming year, while also continuing to meet our objectives. In particular, we will continue to explore the possibility of having an annual 'study day' where members can come together to learn, share knowledge, network and contribute to the political issues facing occupational therapist working with older people.

It has been a pleasure to be apart of this Special Interest Group and exciting to see the depth of experience of our membership, the enthusiasm for contributing to 'making a difference', and the diversity of our practice within the sector. I would like to thank Council for their support and particularly each SIG member for their contributions since our establishment which has greatly assisted in the development of the OTWWOP Special Interest Group. I look forward to our further development over this coming year.

Kate Weidenbohm
Convenor OTWWOP SIG

Executive Director Note: NZAOT had two other Special Interest groups - Driving and Adults with Intellectual Disabilities – both these groups have a LISTserv discussion forum. More recently a Rheumatology and Neurology Special Interest groups have been ratified.

Cornerstone Monitors Report

A major influence for the sustainability Cornerstone Programme in this financial year has been the launch of the Occupational Therapy Board of New Zealand's Re-certification portfolio. Consequently, no new members were encouraged throughout the 2004/05 year until the future was clarified.

The Future of Cornerstone

Following NZAOT Council discussions with the Occupational Therapy Board, NZAOT will not be enrolling any new Cornerstone members, the programme will continue for people who are currently enrolled. That means that these individuals will be eligible to receive a Cornerstone certificate when they submit evidence of completing all requirements.

Clare Hocking and Christine Rigby continue in their role as Monitors.

Cornerstone Membership

The following table summarises current 14 members and their expected completion dates.

Due to complete (year)	Cornerstone Number and Due Date
2005	88 1/02/2005 72 2/06/2005

	41 27/06/2005 83 1/09/2005 95 11/10/2005
2006	96 1/03/2006 73 1/08/2006 84 7/09/2006
2007	90 18/03/2007 85 20/08/2007
2008	98 1/08/2008
2009	76 19/03/2009 92 1/08/2009
2010	91 11/03/2010

Implications for NZAOT

The first point to note is that each member represents a \$100 liability to NZAOT, in that should they submit a final submission, NZAOT will be liable to pay the Cornerstone Monitor's fee. A second point is that NZAOT will need to maintain a stock of Cornerstone Completion certificates until 2010.

Cornerstone Monitors Status

The current Monitors are willing to see current members to completion.

Clare Hocking FRLA 2004

Christine Rigby

Cornerstone Monitors

New Zealand Journal of Occupational Therapy

I would like to express my sincere thanks to the New Zealand Association of Occupational Therapists for giving me the opportunity to be part of the team to "re-start" publishing the Journal. I wish to thank people who have contributed/published in the New Zealand Journal of Occupational Therapy. Without your interest and confidence in publishing in the New Zealand Journal we can never make it works.

With the new editorship, there are few challenges and opportunities, to name a few:

- The new editorial team re-forms and settles to set new vision;
- Continues to encourage clinicians, academics, researchers and students alike to publish, certainly we can do more in this regard;
- The Journal captures the New Zealand flavours and yet has an international standing/reputation in the wider Occupational Therapy research and academic community;
- Finds creative ways to engage readers and contributors e.g., interviews with key personnel/ experts in the field;
- Special issues may be a good idea to reflect current topics faced by practitioners; the issues can be practice issues, can be even issues concerning any geographical location(s).

Again, I like to wish Grace O'Sullivan, the new editor and her colleagues in the editorial team very well. I commend her for taking this new position and I am sure she will take the Journal to the next stage of exciting development.

Samson Tse
NZJOT editor (2002-2005)

NZAOT Delegate to World Federation of Occupational Therapists

1. Responsibilities to NZAOT

Individual Membership of WFOT

In 2005, 39 NZAOT members joined as individual members of WFOT. Recruitment efforts have centred on making WFOT visible to members, through regular column in Insight, and providing display materials at NZAOT conferences. Materials and display space have been coordinated with National Office.

Communication with NZAOT Members

WFOT News items were published in Insight in September, November and December 2004, and February, March, April, May, June, July and August 2005. The material for these items was primarily from news items generated or circulated by WFOT itself, which included the WFOT Situational Analysis that was issued after the Tsunami, reports of United Nations and WHO initiatives, Bone and Joint Decade newsletters, and so on.

WFOT Approval of Schools of Occupational Therapy

NZAOT is responsible for completing a review of educational programmes every five years, and reporting the outcomes to WFOT. Reviews are due this year. I have acted in an advisory capacity to NZAOT in relation to processes for the approval of schools and selection of members with credentials to carry out the approval process. I understand that everything is falling into place for the approval processes to be completed on time. I have also assisted the programme coordinator of the proposed new School at Wintec in the Waikato to access a copy of the WFOT Minimum Standards.

Completion of Term of Office

My term as NZAOT delegate runs through to the AGM in September 2005. I do not intend to stand for a further term.

2006 Council Meeting

The next full meeting of Council is scheduled for 16-21 July 2006 in Sydney Australia. Preliminary budget information has been given to National Office. In my 2004 WFOT Council report, I recommended that NZAOT consider sending two representatives, given the reduced costs of having the meeting in our geographic region.

2. Responsibilities to WFOT

2006 WFOT Congress

Efforts to publicise the Congress have included negotiation of a full page advertisement in Insight, recruitment of publicity material to be placed in registrants' satchels at the NZAOT Clinical Workshops and screening of a brief publicity DVD, arranging the DVD to be screened to students at both schools, and handing out publicity material to occupational therapists at events I attend (Auckland, Whangarei, Hastings, Wellington).

WFOT Minimum Standards for the Education of Occupational Therapists

Along with Nils Erik Ness (Norway) and Anne Carswell (Canada) I submitted an abstract to the WFOT Congress, titled Approval of Educational Programs: The Evaluator Role. This continues my work on the Standards over the last eight years.

Submissions to WFOT Bulletin

Authors for the New Zealand submission to the May 2006 WFOT Bulletin, which will focus on evidence, based practice have been recruited: Ellen Nicholson and Emma Parry.

Clare Hocking FRLA 2004
NZAOT Delegate to WFOT